

**EXHIBIT A(x)-SCOPE OF WORK (SOW):  
CHILD LEVEL I**

<b>Contractor Name</b>	Account Name Contractor Legal Name
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*See Applicable Exhibit A Documents. Any additional specifications or variations in contracted service requirements applicable to this Exhibit A-SOW shall be contained herein.*

**I. PROGRAM NAME**

Child Level I

<b>Additional Specifications</b> Program Name - Add Specs
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**II. CONTRACTED SERVICES**

Outpatient Services

- Mental Health Services
- Case Management/Brokerage
- Crisis Intervention
- Medication Support

Medi-Cal Requirements Apply

<b>Additional Specifications</b> Contracted Services - Add Specs
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**III. PROGRAM INFORMATION AND REQUIREMENTS**

**A. Program Goals**

Contractor shall provide services to accomplish the following goals:

- i. Improve age-appropriate client functioning in the following life-skill areas:
  - a. Self-care,
  - b. School functioning and social relationships,
  - c. Family relationships, and
  - d. Ability to function in the community;
- ii. Reduce client utilization of emergency services, hospitalization, and out-of-home placement; and
- iii. Assist clients to transition to the least intensive level of service appropriate to meet their needs.

<b>Additional Specifications</b> Program Goals - Add Specs
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**B. Target Population**

Contractor shall provide services to the following populations:

**1. Service Groups**

Contractor shall provide services to children and youth who meet service necessity for specialty mental health services and their families.

<b>Additional Specifications</b> Service Groups - Add Specs
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**2. Referral Process to Program**

Clients shall be referred by Alameda County Behavioral Health Care Services (ACBH) Acute Crisis Care and Evaluation for System-wide Services (ACCESS), and/or as outlined in the ACBH policy on No Wrong Door.

<b>Additional Specifications</b> Referral Process to Program - Add Specs
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**3. Program Eligibility**

Contractor shall only serve individuals who:

- i. Are under 21<sup>1</sup> years of age;
- ii. Are eligible for services under full-scope Alameda County Medi-Cal, the Medically Indigent Child (MIC) plan, or as an unaccompanied immigrant youth per the guidelines in the November 12, 2015 and February 4, 2016 Provider Letters regarding services to this population, which can be referenced online at <http://www.acbhcs.org/providers/network/CBOs.htm>; and
- iii. Meet service necessity for specialty mental health services as defined by the California Department of Health Care Services (DHCS).

Foster, kinship, or adopted children and youth with out-of-county Medi-Cal and residing in Alameda County are eligible for services under inter-county arrangements possible under presumptive transfer and Service Authorization Request (SAR).

<b>Additional Specifications</b> Program Eligibility - Add Specs
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**4. Limitations of Service**

Not applicable.

<b>Additional Specifications</b> Limitations of Service - Add Specs
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**C. Program Description**

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<sup>1</sup> Youth may be served until their 21<sup>st</sup> birthday.

Contractor shall maintain programmatic services at or above the following minimum levels:

**1. Program Design**

Contractor shall provide intensive, therapeutic, multidisciplinary, and family-oriented treatment services. For each client referral, Contractor’s staff shall attempt to engage the client within one week of the date that the client is referred and provide outpatient services to alleviate psychiatric symptoms. If a client is hospitalized or placed in a 24-hour psychiatric facility, Contractor shall communicate with the treatment team at the site and actively collaborate with facility staff in discharge planning. Contractor shall match staff with special language skills to meet clients’ language needs, whenever possible.

Contractor shall screen each youth for need for Intensive Care Coordination (ICC) and Intensive Home-Based Services (IHBS). Contractor’s mental health services shall include assessment, evaluation, plan development, collateral, family engagement,<sup>2</sup> individual and group therapy, individual and group rehabilitation, IHBS, and interactive complexity. Contractor’s case management/brokerage services shall include ICC and linkage to IHBS when appropriate. Contractor shall utilize family engagement strategies for all clients served within this program. Contractor shall provide crisis intervention and medication support.

<b>Additional Specifications</b> Program Design - Add Specs
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**2. Discharge Criteria and Process**

Not applicable.

<b>Additional Specifications</b> Discharge Criteria and Proc - Add Specs
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**3. Hours of Operation**

Contractor shall maintain the following hours of operation:

Hours of Operation - Add Specs
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**4. Service Delivery Sites**

Contractor shall provide services at the following location(s):

Service Delivery Sites - Add Specs
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Contractor shall also provide services in home and community settings where clients are located.

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<sup>2</sup> Family engagement is an umbrella term that includes family therapy, collateral family therapy, collateral family groups, multi-family groups, collateral caregiver, and any other new codes specified by ACBH.

**D. Minimum Staffing Qualifications**

Contractor shall maintain the following minimum direct service positions:<sup>3,4</sup>

Minimum Staffing Qual - Add Specs

**IV. CONTRACT DELIVERABLES AND REQUIREMENTS**

**A. Process Objectives**

On an annual basis, Contractor shall deliver the following services/deliverables:

Process Objectives - Add Specs

**B. Quality Objectives**

Contractor shall provide services toward achieving the following quality objectives:

Quality Measures	Quality Objectives
Percent of clients who receive two or more visits within 30 days from their episode opening date	95%
Percent of clients who receive four or more visits within 60 days from their episode opening date	95%

Additional Specifications  
Quality Objectives - Add Specs

**C. Impact Objectives**

Contractor shall work collaboratively with ACBH to develop performance measures around the impact of services.

Additional Specifications  
Impact Objectives - Add Specs

**V. REPORTING AND EVALUATION REQUIREMENTS**

No additional requirements.

Additional Specifications  
Reporting And Eval Req - Add Specs

**VI. ADDITIONAL REQUIREMENTS**

No additional requirements.

<sup>3</sup> The positions shall be maintained at the specified level or higher of direct FTE staff.

<sup>4</sup> Clinician includes Licensed or Unlicensed Licensed Practitioner of the Healing Arts (LPHA) or Mental Health Graduate Trainee/Student.

**Additional Specifications**

Additional Requirements - Add Specs