

2018 MHS MONTHLY REPORT CALENDAR


▶▶▶▶▶ ALL SERVICE INPUT MUST BE COMPLETED BY 6PM ON THE 3RD WORKDAY! ◀◀◀◀◀


Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jan	1 HOLIDAY	2	3	4 3rd Workday	5 Print Dec. Reports	6
7	8 Run MHS696	9	10	11	12	13
14	15 HOLIDAY	16 Print Dec. Reports	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31 Run Dec. Reports			


Sun	Mon	Tue	Wed	Thu	Fri	Sat
FEB				1 Print Dec. Reports	2	3
4	5 3rd Workday	6 Print Jan. Reports	7 Run MHS696	8	9	10
11	12 HOLIDAY	13	14	15 Run Jan. Reports	16 Print Jan. Reports	17
18	19 HOLIDAY	20	21	22	23	24
25	26	27	28 Run Jan. Reports			


Sun	Mon	Tue	Wed	Thu	Fri	Sat
Mar				1 Print Jan. Reports	2	3
4	5 3rd Workday	6 Print Feb. Reports	7 Run MHS696	8	9	10
11	12	13	14	15 Run Feb. Reports	16 Print Feb. Reports	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31 Run Feb. Reports

Sun	Mon	Tue	Wed	Thu	Fri	Sat
APR	2 Print Feb. Reports	3	4 3rd Workday	5 Print March Reports	6 Run MHS696	7
8	9	10	11	12	13	14
15 Run March Reports	16 Print March Reports	17	18	19	20	21
22	23	24	25	26	27	28
29	30 Run March Reports					

 **3rd Workday Reports**
MHS206 PSP117
PSP131
Site Specific Only: MHS854 , MHS855

 **5th Workday**
MHS696

 **15th Day Reports**
PSP131
Site Specific Only:
MHS854, MHS855

 **Last Day of Month Reports**
PSP131
Site Specific Only:
MHS854, MHS855

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Print March Reports	2	3 3rd Workday	4 Print April Reports	5
6	7 Run MHS696	8	9	10	11	12
13	14	15 Run April Reports	16 Print April Reports	17	18	19
20	21	22	23	24	25	26
27	28 HOLIDAY	29	30	31 Run April Reports		


Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Print April Reports	2
3	4	5 3rd Workday	6 Print May Reports	7 Run MHS696	8	9
10	11	12	13	14	15 Run May Reports	16 Print May Reports
17	18	19	20	21	22	23
24	25	26	27	28	29	30 Run May Reports


Sun	Mon	Tue	Wed	Thu	Fri	Sat
	2 Print May Reports	3	4 HOLIDAY	5 3rd Workday	6 Print June Reports	7
8	9 Run MHS696	10	11	12	13	14
15 Run June Reports	16 Print June Reports	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31 Run June Reports				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Print June Reports	2	3 3rd Workday	4 Print July Reports
5	6	7 Run MHS696	8	9	10	11
12	13	14	15 Run July Reports	16 Print July Reports	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31 Run July Reports	

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PSP131
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Print July Reports
2	3 HOLIDAY	4	5	6 3rd Workday	7 Print Aug. Reports	8
9	10 Run MHS696	11	12	13	14	15 Run Aug. Reports
16 Print Aug. Reports	17	18	19	20	21	22
23	24	25	26	27	28	29
30 Run Aug. Reports						


Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Print Aug. Reports	2	3 3rd Workday	4 Print Sept. Reports	5	6
7	8 Run MHS696	9	10	11	12	13
14	15 Run Sept. Reports	16 Print Sept. Reports	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31 Run Sept. Reports			


Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Print Sept. Reports	2	3
4	5 3rd Workday	6 Print Oct. Reports	7 Run MHS696	8	9	10
11	12 HOLIDAY	13	14	15 Run Oct. Reports	16 Print Oct. Reports	17
18	19	20	21	22 HOLIDAY	23 HOLIDAY	24
25	26	27	28	29	30 Run Oct. Reports	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Print Oct. Reports
2	3	4	5 3rd Workday	6 Print Nov. Reports	7 Run MHS696	8
9	10	11	12	13	14	15 Run Nov. Reports
16 Print Nov. Reports	17	18	19	20	21	22
23	24	25 HOLIDAY	26	27	28	29
30	31 Run Nov. Reports	Print Nov. Reports				

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