

## FAQ - Signing up for CANS/ANSA Trainings

### **What's the difference between the ANSA "General" and ANSA "Trainer Certification" (or the CANS General and CANS Trainer Certifications)?**

The ANSA "General" will provide information regarding ANSA tool and TCOM principles (Transformational, Collaborative, Outcomes, and Measurement) to help attendees prepare for the on-line certification test. Note: The training will **not** include time to take the on-line test. Attendees must take the test **after** the training.

The ANSA "Trainer Certification" works on the "Trainer of Trainer" model. It will provide information on how to be a Trainer of the ANSA tool. In order to attend, you must have already attended the "General" training and passed the certification test with a score of 0.80.

### **If I'm already certified as a user OR certified as a trainer for the CANS, do I need to be certified again for the ANSA?**

No. Once you are certified for any version of the CANS or ANSA, you are certified to use any of the versions. This is the same for Trainers. If you would like to attend the ANSA General or Trainer for a refresher (or to learn about the ANSA specific items), you may attend, but it is not required. Also you do not need to take the test again if your certification is current.

### **I don't know which training I should take in the first place.**

Please check with your program supervisor of your agency for more direction. However, in general, direct line staff will only need to attend the General. If you are the implementation lead or have a role in training staff, you may need to attend both the General and Trainer. Again, please check in with your program supervisor.

### **Can I sign for multiple training dates?**

Depending on what your certification needs are, please sign up for only 1 of the training dates. In other words, if you only need to attend the General, sign up for 1 General. If you need to attend both the General and Trainer, then sign up for 1 each of the dates. This will help make room available for the large number of attendees who need to be trained.

### **I need to attend both the General and Trainer days. What if I can't attend the trainings on consecutive days?**

Ideally, you should take the General and Trainer consecutively. But you can sign up for 1 General and 1 Trainer on separate days. However, you must sign up for the General **FIRST** and then take the Trainer at a later date.

### **I need to be CANS certified. I can't make the date for the CANS specific training? Can I sign up for the General ANSA training?**

Yes. If you can't make the CANS general training, go ahead and sign up for the ANSA one. We want everyone who needs to be trained to have opportunity to do so.

### **I'm a Program Manager and not sure how many staff I need to be certified as Trainers.**

We are asking for a minimum of two trainers for each agency. However if you have multiple programs, it may be beneficial to send more than two staff to be trainers.

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