

**- MEMORANDUM -**

DATE: March 19, 2020  
TO: All ACBH, Community-Based Organizations, and Interested Parties  
FROM: Cecilia Serrano, Finance Director  
SUBJECT: **Welcome Interim Contracts (formerly Network Office) Director**

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Please join me in welcoming Edilyn Velasquez in her new role as Interim Contracts Director with the Contracts Unit (formerly the Network Office).



Edilyn holds an MA degree in Counseling Psychology (with emphasis in Marriage and Family Therapy) from University of San Francisco. She brings many years of administrative, finance, and management experience from working in mid to large Counties in California including a non-profit agency providing housing. Edilyn has been with ACBH since 2012 and held various roles including Program Specialist, and most recently as the Network Office Procurement and MHP Fee-For-Service Provider Network Manager in the ACBH Finance Division. Prior to joining ACBH, she worked in Alameda County Social Services Agency's Adult & Aging Department as a Program Financial Specialist. Edilyn has proven to be a thoughtful collaborator, engaging with the leaders in the department, other County departments, the provider community and staff within ACBH in order to co-lead systemwide initiatives such as the re-design of the Full Service Partnership programs.

In her new role as the Interim Contracts Director, Edilyn will be managing and directing the Contracts Unit in the procurement and administration of mental health and substance use disorder contracts, including contract development, negotiations, renewals, and budget planning.

