

ADMINISTRATIVE ASSISTANT VACANCY

Immediate Recruitment!
Temporary Assignment Pool (TAP)
position

Please email BHCSDirector@acgov.org
or call 510.567.8287 to apply for this TAP
position.

Alameda County ac  bh
Behavioral Health Care Services
MENTAL HEALTH & SUBSTANCE USE SERVICES

Immediate Recruitment – TAP Administrative Assistant

The **Office of the ACBH Director** is seeking a temporary Administrative Assistant. This person will be responsible for supporting front desk coverage and other administrative duties as assigned. If you or someone you know is interested in this position, please submit a resume to BHCSDirector@acgov.org with **Attn: HR Liaison**. The wage is **\$30/hr. for a 3-month period**. Click [here](#) to review the minimum qualifications. Thank you so much for assisting in our recruitment efforts!