

- MEMORANDUM -

DATE: February 4, 2022
TO: All ACBH Staff and External Partners
FROM: Cecilia Serrano, Finance Director
SUBJECT: **ACBH Contracts Director Update**



I'm writing to announce that Edilyn Velasquez, Contracts Director, has accepted another position with Santa Clara County's Health and Hospital System. Her last day will be Friday, February 25, 2022.

Edilyn has a strong commitment in systems change and has been instrumental in developing policies and procedures and streamlining work processes for the Contracts Unit, the Community-Based Organization (CBO) contract providers, and the department. I'm grateful for her efforts and contributions in supporting ACBH, external partners, and our community. We will miss her dedication for solving complex procurement and contract issues.

We are starting recruitment for her successor and Edilyn is developing a transition plan with her managers/supervisors. In the meantime, Wendi Vargas, Assistant Contracts Director, will continue to provide leadership and oversight for our Contracts team and Rickie Michelle Lopez, Assistant Finance Director, will also support the team as the Finance Lead to ensure continuity of services.

We wish Edilyn the best of success in all future endeavors.

