

## QA UPDATES FOR SUD ODS PROVIDERS 12.10.18

*Any changes herein supersede prior information that was addressed in previous updates, trainings or technical assistance.*

**It is crucial to review this document in full for all updates/revisions.**

Posted here: <http://www.acbhcs.org/providers/sud/Transition.htm>, and  
<http://www.acbhcs.org/providers/QA/memos.htm>

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## **SUD ODS Clinical Documentation Training—2019 Schedule Posted**

<http://www.acbhcs.org/providers/QA/Training.htm>  
<http://www.acbhcs.org/providers/sud/Transition.htm>

Note SUD Clinical Documentation Trainings are scheduled twice annually and are now broken out by provider type: OS/IOS; WM/RES; and OTP/NTP (dates pending).

## **SUD CQRT Meetings--2019 Schedule Posted**

<http://www.acbhcs.org/providers/QA/Training.htm>  
<http://www.acbhcs.org/providers/sud/Transition.htm>

Meetings are now scheduled throughout 2019.

## **SUD CQRT Meeting Schedule during the 2018 holidays**

- One or two providers have mentioned reduced scheduling during the holiday season.
- The 2018 schedule stands but remember it is only required that one QA staff person attend for the required 6 hour monthly meeting. If this is not possible, contact [Brion.Phipps@ACgov.org](mailto:Brion.Phipps@ACgov.org) for an alternative date and time to attend.

## **ASAM Level of Care Tool (ALOC)**

- All SUD Providers now documenting ASAM data into Clinician's Gateway—effective immediately
- New ALOC versions loaded into Clinician's Gateway—effective 12/17/18

## **Telehealth**

As described in the training, “telehealth” does not occur on the telephone. Per DHCS: “Telehealth requires interactive audio and video telecommunication systems.”

## **Community Based Services**

As allowed per type of service, when SUD services are provided in the community the following must be documented: where the service occurred and specifically “how confidentiality was guaranteed”.

## **Medication Services**

If contracted and approved to provide medication services (RES providers require IMS certification) only SUD medication services may be claimed, not physical health care. If prescriptions for physical health care are provided in the interim (while case management services are being provided to link the client to care), the service may not be claimed.

## Updated Medi-Cal Included SUD Dx Lists

<http://www.acbhcs.org/providers/QA/audit.htm>

<http://www.acbhcs.org/providers/sud/Transition.htm>

The DSM-5 has updated SUD Diagnoses codes (be sure to download the DSM-5 updates and update your DSM Manuals). As well, all codes on the list now include relevant specifiers. The Included Dx Lists will be updated at the above links.

## Residential Daily Notes and Weekly Summaries

Currently, daily Residential Progress Notes are required—either the Word doc templates provided or the templates in Clinician’s Gateway.

Effective 12/17/18 the templates will change in Clinician’s Gateway. **At that time ONLY CG users may begin the Weekly Summary option** as indicated below:

- The RES daily PN will include all service activities with: Counseling Session Type, Session Topic, Start and End times, Staff, optional Comments, and Location.
  - Note, additionally if the location of the service is in the community, the writer must indicate how confidentiality was assured. (A community setting is any place outside of the client’s residential treatment program site. E.g. administrative offices.)
- The daily narrative summary will now be optional and is labeled as “Optional Daily Summary”. If this section is left blank, or not a full daily summary—the box must be checked that indicates: “See Weekly Summary for additional information”.
- The daily PN must be completed by a SUD Counselor (who ideally served the client that day—but only required if a Weekly Summary is not also completed).
- As indicted above, if any one or more of the Daily PN’s did not include a full daily summary—the Weekly Summary Residential form must be completed.
- The Weekly Summary RES form must be completed by a SUD Counselor that served the client for the week being claimed. The service date of the form is the last day of the calendar week for the week being claimed. DHCS has determined the calendar week for RES services is Sunday (first day of week) through Saturday (last day of the week).

Providers have asked how they may have multiple staff author one progress note. This is not allowed in a formal Electronic Health Records. Alternatives include:

- In CG one author writes a PN. Additional staff may author an addendum to any PN that they wish (either a draft or finalized PN).

- An agency may have some mechanism of accumulating handwritten or electronic “informal notes” of which one staff person later reads, compiles and summarizes into a formal PN that they author.

### **Residential Providers**

- Rent assistance for clients entering into Residential SUD care may be available to maintain their community living arrangement (pay rent) while in treatment.
- Contact Robert Ratner, MD @ [Robert.Ratner@ACgov.org](mailto:Robert.Ratner@ACgov.org)

### **OTP Providers—claiming for medication administration “dosing”**

- SUD Counselors may not administer medication and the “dosing” codes are only for that purpose. Only medical providers and nursing staff may administer medications. All SUD ODS agency providers must be enrolled in InSyst and all services claimed must indicate the provider of record (i.e. “Jose Martinez, LVN” for OTP dosing).

### **OTP Providers—monthly meeting with BHCS**

- Monthly OPT provider meeting with BHCS to establish OTP ODS trainings and clinical documentation manual.
- Held the second Wednesday of the month at 1pm.

### **Audits**

- SUD services provided between Jan 1, 2019 and March 31, 2019 will be audited by BHCS.
- Given that auditing will begin for services in January, 2019; it is highly recommended that all services should be directly entered into Clinician’s Gateway E.H.R by Jan 1, 2019 or sooner.

### **Resources:**

- *BHCS SUD ODS Transitions Website:*  
<http://www.acbhcs.org/providers/sud/Transition.htm>
- *BHCS Quality Assurance SUD Treatment and Recovery Services:*  
<http://www.acbhcs.org/providers/QA/aod.htm>
- *BHCS Welcome to SUD Tx and Prevention Provider Site:*  
<http://www.acbhcs.org/providers/Sud/index.htm>
- *Quality Assurance Technical Assistance:*
  - *CQRT and Auditing Topics:* [Brion.Phipps@ACgov.org](mailto:Brion.Phipps@ACgov.org)
  - *Other QA Topics:* [Sharon.Loveseth@ACgov.org](mailto:Sharon.Loveseth@ACgov.org)
  - *QA Management:* [Tony.Sanders@ACgov.org](mailto:Tony.Sanders@ACgov.org)