



ALCOHOL, DRUG & MENTAL HEALTH SERVICES
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Memorandum

Date: July 22, 2011

To: ACBHCS Level 1 County and Organizational Providers of Outpatient Services;
Level 3 Organizations

From: Kyree Klimist, MFT, Quality Assurance Associate Administrator, ACBHCS

A handwritten signature in black ink, appearing to read "Kyree Klimist", is written over the "From:" line.

RE: **DMH Letter No. 10-03 Professional Licensing Waiver Requirements**

DMH letter 10-03 (attached) specifies, under Section 5751.2. (d), that **“Each psychologist candidate must obtain a waiver--even if he/she is registered with his/her licensing board . . . prior to allowing candidates to begin work for which a license or waiver is required.”**

If your organization currently employs or has any psychologist candidates providing mental health services, you must **complete the waiver process for each candidate.**

Please submit the application form (attached) and all substantiating documentation (see below) as soon as possible to ACBHCS for review and submission. ACBHCS will forward the application to the DMH who will issue the waivers in 3-4 weeks after receiving them from BHCS.

- Each psychologist candidate must obtain a waiver—even if he/she is registered with his/her licensing board.
- In order to be eligible for such a waiver, the psychologist candidate must have successfully completed 48 semester/trimester or 72 quarter units of graduate coursework, not including thesis, internship or dissertation. A copy of the candidates' transcript reflecting completion of this coursework requirement must be submitted with the waiver application along with the applicant's resume. DMH reserves the right to request an official transcript if they choose.
- Please submit completed applications with associated paperwork to:

Kyree Klimist, MFT, QA Associate Administrator
ACBHCS
2000 Embarcadero, Suite 400
Oakland, CA. 94606

Materials may be fax to: (510)639-1346

