

Clinical Documentation Standards Training Development Exercise

Audience (circle): Adjunct Staff: Consumer Worker, Family Partner, etc. / MHRS / Non-licensed LPHA:
Registered Interns, Waivered Interns, Student Trainees / Licensed LPHA / Medication Prescriber
Other(s): _____

Trainer (circle): Staffs' Supervisor / Clinical Supervisor / QA Coordinator
Other(s): _____

Length of training: _____ hrs. _____ min's

Focus of training (circle): Medical Necessity / Assessments / Informing Materials / Client Plans /
Progress Notes / Scope of Practice and MH Services / Billing & Procedure Codes
Other(s): _____

Resources Provided:

Handouts (circle): Assessment Plan & Due Dates / Informing Materials Signature Page / Lock-outs
Information Sheet / ACHBCS Medi-Medi- Procedure Code List / Medi-Medi Procedure Codes
Descriptions / Medical Necessity Handout / BIRP Progress Note Checklist / Medicare Resources /
ACBHCS Medi-Cal Benefits Help Desk Flyer / List of Included Dx / ACHBCS Standard Abbreviations /
Regulatory—Compliance Checklist
Other(s): _____

Agency or ACBHCS Forms: Assessment / Client Plan / Progress Note / Release of Information / Consents
Other(s): _____

Manuals (circle): ACBHCS Clinical Record Documentation Manual / CIMH EPSDT Chart Documentation
Manual / Part B CMS MH Services Billing Guide
Other(s): _____

Books (circle): _____ Treatment Planning Manual
Other(s): _____

Power Point Slides (Medi/Medi Direct Lines Staff Documentation Training) & **Exercises** attached.
Indicate which will be used and modify as needed in the notes section.

Notes: