

# InSyst Table Codes

This document lists InSyst codes for:

- Client Registration
- Episode
- Service entry
- Maintenance Screens

CSI and CSI periodic fields are identified in the field title.

## **Client Registration Tables**

### **Sex (CSI)**

F=Female

M=Male

U=Unknown

### **Marital Status**

1=Never married

2=Now married/remarried/living together

3=Widowed

4=Divorced/dissolved/annulled

5=Separated

9=Unknown

### **Education (CSI – CSI Periodic)**

Type in the number indicating the highest grade completed. If the highest grade is greater than 20, type “20”. Enter “12” if the client has completed high school.

Enter “99” for unknown.

### **Physical Disability**

00 = None

01 = Severe Visual Impairment

02 = Severe Hearing Impairment

04 = Speech Impairment

08 = Physical Impairment Mobility

16 = Developmentally Disabled

32 = Other Physical Impairment

99 = Unknown

**.NOTE:** Select the appropriate code, add the number of codes together for a total, enter the total in this two-digit field.

Examples: A person who is deaf would be coded 02. A person who is deaf with a speech impairment would be coded 06 (02+04=06). A person who is blind, in a wheelchair and has diabetes would be coded 41 (01+08+32=41).

## **Ethnicity/Race (CSI)**

A = White	I = Japanese	P = Other Pacific Islander
B = Black	J = Filipino	Q = Korean
C = Native American	K = Other Asian	R = Samoan
E = Chinese	L = Other Non-White	S = Asian Indian
F = Vietnamese	M = Unknown	T = Hawaiian Native
G = Laotian	N = Other Southeast Asian	U = Guamanian
H = Cambodian	O = Hmong	W = Mien

## **Hispanic Origin (CSI)**

1 = Not Hispanic	5 = Other Latino	N = Nicaraguan
2 = Mexican/Mexican American	G = Guatemalan	S = Salvadoran
4 = Puerto Rican	M = South American	U = Unknown/Not Reported

## **Primary Language/ Preferred Language (CSI)**

A = English	I = Sign ASL	Q = Hmong	Y = Arabic
B = Spanish	J = Other Non-English	R = Turkish	Z = Samoan
C = Chinese Dialect	K = Korean	S = Hebrew	1 = Thai
D = Japanese	L = Russian	T = French	2 = Farsi
E = Filipino Dialect	M = Polish	U = Cantonese	3 = Other Sign
F = Vietnamese	N = German	V = Mandarin	4 = Other Chinese Dialects
G = Laotian	O = Italian	W = Portuguese	5 = Ilocano
H = Cambodian	P = Mien	X = Armenian	

## Care Giver (CSI)

Enter the number of persons the client cares for, or is responsible for, at least 50% of the time, for the age categories of under the age of 18 and over the age of 18.

00 = None

01 – 98 Number of Persons

99 = Unknown

## County Codes

Alameda	01	Placer	31
Alpine	02	Plumas	32
Amador	03	Riverside	33
Butte	04	Sacramento	34
Calaveras	05	San Benito	35
Colusa	06	San Bernardino	36
Contra Costa	07	San Diego	37
Del Norte	08	San Francisco	38
El Dorado	09	San Joaquin	39
Fresno	10	San Luis Obispo	40
Glenn	11	San Mateo	41
Humboldt	12	Santa Barbara	42
Imperial	13	Santa Clara	43
Inyo	14	Santa Cruz	44
Kern	15	Shasta	45
Kings	16	Sierra	46
Lake	17	Siskiyou	47
Lassen	18	Solano	48
Los Angeles	19	Sonoma	49
Madera	20	Stanislaus	50
Marin	21	Sutter	51
Mariposa	22	Tehama	52
Mendocino	23	Trinity	53
Merced	24	Tulare	54
Modoc	25	Tuolumne	55
Mono	26	Ventura	56
Monterey	27	Yolo	57
Napa	28	Yuba	58
Nevada	29	Unknown California County	99
Orange	30	Not California County	00

## State Codes

Alabama	AL	Nebraska	NE
Alaska	AK	Nevada	NV
Arizona	AZ	New Hampshire	NH
Arkansas	AR	New Jersey	NJ
California	CA	New Mexico	NM
Colorado	CO	New York	NY
Connecticut	CT	North Carolina	NC
Delaware	DE	North Dakota	ND
District of Columbia	DC	Ohio	OH
Florida	FL	Oklahoma	OK
Georgia	GA	Oregon	OR
Hawaii	HI	Pennsylvania	PA
Idaho	ID	Rhode Island	RI
Illinois	IL	South Carolina	SC
Indiana	IN	South Dakota	SD
Iowa	IA	Tennessee	TN
Kansas	KS	Texas	TX
Kentucky	KY	Utah	UT
Louisiana	LA	Vermont	VT
Maine	ME	Virginia	VA
Maryland	MD	Washington	WA
Massachusetts	MA	West Virginia	WV
Michigan	MI	Wisconsin	WI
Minnesota	MN	Wyoming	WY
Mississippi	MS		
Missouri	MO	Unknown State	UN
Montana	MT	Not US State	00

## Country Codes

AFGHANISTAN	AF	BENIN	BN
ALBANIA	AL	BERMUDA	BD
ALGERIA	AG	BHUTAN	BT
AMERICAN SAMOA	AQ	BOLIVIA	BL
ANDORRA	AN	BOSNIA/HERZEGOVINA	BK
ANGOLA	AO	BOTSWANA	BC
ANGUILLA	AV	BOUVET ISLAND	BV
ANTARCTICA	AY	BRAZIL	BR
ANTIGUA AND BARBUDA	AC	BRITISH INDIAN OCEAN TERRITORY	IO
ARGENTINA	AR	BRITISH VIRGIN ISLANDS	VI
ARMENIA	AM	BRUNEI	BX
ARUBA ISLANDS	AA	BULGARIA	BU
ASHMORE/CARTIER ISLANDS	AT	BURKINA	UV
AUSTRALIA	AS	BURMA	BM
AUSTRIA	AU	BURUNDI	BY
AZERBAIJAN	AJ	CAMBODIA	CB
BAHAMAS	BF	CAMEROON	CM
BAHRAIN	BA	CANADA	CA
BAKER ISLAND	FQ	CAPE VERDE	CV
BANGLADESH	BG	CAYMAN ISLANDS	CJ
BARBADOS	BB	CENTRAL AFRICAN REPUBLIC	CT
BASSAS DA INDIA	BS	CHAD	CD
BELARUS	BO	CHILE	CI
BELGIUM	BE	CHINA	CH
BELIZE	BH	CHRISTMAS ISLAND	KT
CLIPPERTON	IP	EUROPA ISLAND	EU
COCOS (KEELING) ISLANDS	CK	FALKLAND ISLANDS/MALVINAS	FK
COLOMBIA	CO	FAROE ISLANDS	FO

COMOROS	CN	FEDERATED STATES OF MICRONESIA	FM
CONGO	CF	FIJI	FJ
COOK ISLANDS	CW	FINLAND	FI
CORAL SEA ISLANDS	CR	FRANCE	FR
COSTA RICA	CS	FRENCH GUIANA	FG
COTE D'IVOIRE	IV	FRENCH POLYNESIA	FP
COUNTRY NOT LISTED	00	FRENCH SOUTHERN/ANTARCTIC	FS
CROATIA	HR	GABON	GB
CUBA	CU	GAMBIA	GA
CYPRUS	CY	GAZA STRIP	GZ
CZECH REPUBLIC	EZ	GEORGIA	GG
DENMARK	DA	GERMANY	GM
DJIBOUTI	DJ	GHANA	GH
DOMINICA	DO	GIBRALTAR	GI
DOMINICAN REPUBLIC	DR	GLORIOSO ISLANDS	GO
ECUADOR	EC	GREECE	GR
EGYPT	EG	GREENLAND	GL
EL SALVADOR	ES	GRENADA	GJ
EQUATORIAL GUINEA	EK	GUADELOUPE	GP
ERITREA	ER	GUAM	GQ
ESTONIA	EN	GUATEMALA	GT
ETHIOPIA	ET	GUERNSEY	GK
GUINEA	GV	KAZAKHSTAN	KZ
GUINEA-BISSAU	PU	KENYA	KE
GUYANA	GY	KINGMAN REEF	KQ
HAITI	HA	KIRIBATI	KR
HEARD ISLAND/MCDONALD ISLANDS	HM	KOREA DEMOCRATIC REPUBLIC	KN
HONDURAS	HO	KOREA, REPUBLIC OF	KS
HONG KONG	HK	KUWAIT	KU
HOWLAND	HQ	KYRGYZSTAN	KG

ISLAND			
HUNGARY	HU	LAOS	LA
ICELAND	IC	LATVIA	LG
INDIA	IN	LEBANON	LE
INDONESIA	ID	LESOTHO	LT
IRAN	IR	LIBERIA	LI
IRAQ	IZ	LIBYA	LY
IRELAND	EI	LIECHTENSTEIN	LS
ISRAEL	IS	LITHUANIA	LH
ITALY	IT	LUXEMBOURG	LU
JAMAICA	JM	MACAU	MC
JAN MAYEN	JN	MACEDONIA	MK
JAPAN	JA	MADAGASCAR	MA
JARVIS ISLAND	DQ	MALAWI	MI
JERSEY	JE	MALAYSIA	MY
JOHNSTON ATOLL	JQ	MALDIVES	MV
JORDAN	JO	MALI	ML
JUAN DE NOVA ISLAND	JU	MALTA	MT
MARSHALL ISLANDS	RM	NIUE	NE
MARTINIQUE	MB	NORFOLK ISLAND	NF
MAURITANIA	MR	NORTHERN MARIANA ISLANDS	CQ
MAURITIUS	MP	NORWAY	NO
MAYOTTE	MF	OMAN	MU
MEXICO	MX	PAKISTAN	PK
MIDWAY ISLANDS	MQ	PALAU	PS
MOLDOVA	MD	PALMYRA ATOLL	LQ
MONACO	MN	PANAMA	PM
MAN, ISLE OF	IM	NIGERIA	NI
MONGOLIA	MG	PAPUA NEW GUINEA	PP
MONTENEGRO	MW	PARACEL ISLANDS	PF
MONTSERRAT	MH	PARAGUAY	PA
MOROCCO	MO	PERU	PE
MOZAMBIQUE	MZ	PHILIPPINES	RP

NAMIBIA	WA	PITCAIRN ISLANDS	PC
NAURU	NR	POLAND	PL
NAVASSA ISLAND	BQ	PORTUGAL	PO
NEPAL	NP	PUERTO RICO	RQ
NETHERLANDS	NT	QATAR	QA
NETHERLANDS	NL	REUNION	RE
NEW CALEDONIA	NC	ROMANIA	RO
NEW ZEALAND	NZ	RUSSIA	RS
NICARAGUA	NU	RWANDA	RW
NIGER	NG	SAN MARINO	SM
SAO TOME AND PRINCIPE	TP	SWITZERLAND	SZ
SAUDI ARABIA	SA	SYRIA	SY
SENEGAL	SG	TAIWAN	TW
SERBIA	SR	TAJIKISTAN	TI
SEYCHELLES	SE	TANZANIA	TZ
SIERRA LEONE	SL	THAILAND	TH
SINGAPORE	SN	TOGO	TO
SLOVAKIASI/SL OVENIA	LO	TOKELAU	TL
SOLOMAN ISLANDS	BP	TONGA	TN
SOMALIA	SO	TRINIDAD AND TOBAGO	TD
SOUTH AFRICA	SF	TROMELIN ISLAND	TE
SOUTH GEORGIA/SAND WICH ISLANDS	SX	TUNISIA	TS
SPAIN	SP	TURKEY	TU
SPRATLY ISLANDS	PG	TURKMENISTAN	TX
SRI LANKA	CE	TURKS AND CAICOS ISLANDS	TK
ST. HELENA	SH	TUVALU	TV
ST. KITTS AND NEVIS	SC	UGANDA	UG
ST. LUCIA	ST	UKRAINE	UP
ST. PIERRE AND MIQUELON	SB	UNITED ARAB EMIRATES	TC

ST. VINCENT/THE GRENADINES	VC	UNITED KINGDOM	UK
SUDAN	SU	UNITED STATES	US
SURINAME	NS	URUGUAY	UY
SVALBARD	SV	UZBEKISTAN	UZ
SWAZILAND	WZ	VANUATU	NH
SWEDEN	SW	VATICAN CITY	VT
VENEZUELA	VE	WESTERN SAMOA	WS
VIETNAM	VM	YEMEN	YM
VIRGIN ISLANDS	VQ	ZAIRE	CG
WAKE ISLAND	WQ	ZAMBIA	ZA
WALLIS AND FUTUNA	WF	ZIMBABWE	ZI
WEST BANK	WE		
WESTERN SAHARA	WI	Unknown Country	99

### **Significant Other Relationship**

Father	Relative	Therapist
Mother	Guardian	MD / Physician
Son	Conservator	Board Care
Daughter	Attorney	Psych
Husband	Friend	Probation Officer
Wife	Partner	Parole Officer
Brother	Employer	Other
Sister	Minister	

### **Episode Data**

This document lists Standard InSyst codes for the Episode Opening, Closing, Maintenance, and One Shot Screens.

## Legal Status

W60000 = Voluntary  
W51500 = 72 Hour Hold  
W55850 = 72 Hour Hold for Minor  
W52500 = First 14 Day Hold  
W52600 = Second 14 Day Hold  
W52700 = Thirty Day Extension for Grave Disability  
W53000 = 180 Day Post Certification  
W53520 = Temporary Conservatorship  
W53521 = Temporary Conservatorship Extension  
W53550 = Permanent Conservatorship  
W53551 = Permanent Conservatorship Extension  
P10260 = Not Guilty by Reason of Insanity  
P13680 = Incompetent To Stand Trial

## Trauma (CSI)

Identifies clients that have experienced traumatic events including experiences such as having witnessed violence, having been a victim of crime or violence, having lived through a natural disaster, having been a combatant or civilian in a war zone, having witnessed or having been a victim of a severe accident, or having been a victim of physical, emotional, or sexual abuse.

Y = Yes

N = No

U = Unknown

## Axis 3 (CSI)

General Medical Condition Summary Code can select up to three per Axis 3 field.

01 = Arterial Sclerotic Disease  
02 = Heart Disease  
03 = Hypercholesterolemia  
04 = Hyperlipidemia  
05 = Hypertension  
06 = Birth Defects  
07 = Cystic Fibrosis  
08 = Psoriasis  
09 = Digestive Disorder  
10 = Ulcers  
11 = Cirrhosis  
12 = Diabetes  
13 = Infertility  
14 = Hyperthyroid  
15 = Obesity  
16 = Anemia  
17 = Allergies

- 18 = Hepatitis
- 19 = Arthritis
- 20 = Carpal Tunnel Syndrome
- 21 = Osteoporosis
- 22 = Cancer
- 23 = Blind / Visually Impaired
- 24 = Chronic Pain
- 25 = Deaf / Hearing Impaired
- 26 = Epilepsy / Seizures
- 27 = Migraines
- 28 = Multiple Sclerosis
- 29 = Muscular Dystrophy
- 30 = Parkinson's Disease
- 31 = Physical Disability
- 32 = Stroke
- 33 = Tinnitus
- 34 = Ear Infections
- 35 = Asthma
- 36 = Sexually Transmitted Disease (STD)
- 37 = Other
- 99 = Unknown/Not Reported General Medical Cond
- 00 = No General Medical Condition

**Axis IV Diagnosis (CSI)**

Enter the code, A-J that indicates the principal Psychological and/or Environmental problem of the client.

- A Problems with primary support group
- B Problems related to the social environment
- C Educational Problems
- E Housing Problems
- F Economic Problems
- G Problems with access to health care services
- H Problems related to interaction with legal system/crime
- I Other psychological and environmental problems
- J Unknown/Unavailable

**Substance Abuse / Dependence Issue (CSI)**

Identifies whether or not the client has a substance abuse / dependence issue. If Yes a valid DSM-IV-TR diagnosis is entered.

Y = Yes

N = No

U = Unknown

## Source Of Income

- 0 = Not Collected
- 1 = None
- 2 = Earned through Employment
- 3 = Disability
- 4 = Retirement
- 5 = General or Public Assistance
- 6 = Other (e.g., V.A. Benefits, Rent, Interest, Dividends, Child Support, Alimony)
- 7 = Unknown

## Living Situation (CSI – Periodic Data)

- 05 = Foster family home (for children)
- 06 = Single room (hotel, motel, rooming house)
- 07 = Group quarters (dorm, barracks, migrant camp, long-term shelter)
- 08 = Group home
- 09 = CRTs long-term or transitional housing (Crisis Residential Treatment Services)
- 10 = Satellite housing
- 13 = House or Apartment
- 14 = House or apt. w/support
- 15 = House or apt. w/supervision
- 16 = Supported housing
- 20 = Small Board & Care home (6 beds or less)
- 21 = Large Board & Care home (7 beds or more)
- 22 = Residential Treatment Center
- 23 = Community Treatment Facility
- 24 = Adult Residential/ Social Rehabilitation
- 31 = State Hospital
- 32 = VA Hospital
- 33 = SNF/ICF/IMD, for Psychiatric reasons
- 34 = SNF/ICF/Nursing home, for physical health reasons
- 35 = General hospital
- 36 = Mental Health Rehabilitation Center
- 37 = PHF/Inpatient Psych
- 40 = Drug Abuse facility
- 41 = Alcohol Abuse Facility
- 42 = Justice Related
- 50 = Temporary Arrangement
- 51 = Homeless, no identifiable county residence
- 52 = Homeless, in transit
- 98 = Other
- 99 = Unknown

## Employment Status (CSI – Periodic data)

- 01 = Competitive job market, 35 hours or more per week
- 02 = Competitive job market, less than 20 hours per week
- 03 = Competitive job market, 20 to 35 hours per week
- 04 = Full-time homemaking responsibility
- 05 = Rehabilitative work, 35 hours or more per week
- 06 = Rehabilitative work, less than 20 hours per week

- 07 = Rehabilitative work, 20 to 35 hours per week
- 08 = School, full-time
- 09 = Job training, full-time
- 10 = Part-time school/job training
- 11 = Volunteer work
- 12 = Unemployed, actively seeking work
- 13 = Unemployed, not actively seeking work
- 14 = Retired
- 15 = Not in the labor force
- 16 = Unknown
- 17 = Resident/Inmate

## **Type Of Employment**

- 0 = Not Collected
- 1 = Executive, Administrative, Managerial
- 2 = Production, Inspection, Repair, Craft, Handlers
- 3 = Sales, Service
- 4 = Farming, Forestry, Fishing
- 5 = Unemployed

## **Legal Consent (CSI – Periodic data)**

This field is normally used to indicate the type of authorization given to treat a minor.

- 0 = Unknown
- 9 = Not Applicable
- A = Temporary
- B = Lanterman-Petris-Short
- C = Murphy Conservatorship
- D = Probate
- E = PC 2974
- F = Representative Payee w/out Conservator
- G = Juvenile Court, Dependent of Court
- H = Juvenile Court, Ward Status Offender
- I = Juvenile Court, Ward Juvenile Offender

## **Referral Codes**

Referral Codes—Source and Destination—can be any program Reporting Unit number in your system. In addition there are number of generic codes. These codes are to be used only when there is no specific mental health reporting unit, or when there is no specific local agency code.

- |                                 |                                     |
|---------------------------------|-------------------------------------|
| 01 = Self                       | 14 = Alternative to Hospitalization |
| 02 = Family                     | 15 = CRTS Program                   |
| 03 = Friends                    | 17 = Jail                           |
| 04 = Employer                   | 20 = Acute Day Treatment            |
| 05 = Other                      | 21 = Habilitative Day Tx            |
| 06 = County Resident            | 30 = Emergency Psychiatric          |
| 10 = State Hospital (MH)        | 31 = Suicide & Crisis               |
| 11 = State Hospital (DD)        | 32 = Outpatient Clinic              |
| 12 = Other Psychiatric Hospital |                                     |
| 13 = Psychiatric SNF            |                                     |

33 = Private Mental Health Practice  
37 = Case Management  
38 = Homeless Program  
40 = Medical Inpatient  
41 = Medical Outpatient  
42 = Convalescent Hospital  
43 = Department Social Service  
44 = Criminal Justice

45 = Drug Abuse Program  
46 = Alcohol Abuse Program  
47 = School/College  
48 = Vocational Rehabilitation Program  
49 = Veterans Administration  
50 = Clergy or Religious Organization  
51 = Other Human Service

## **Reason for Discharge**

1 = Mutual Agreement/Treatment Goals Reached  
2 = Mutual Agreement/Treatment Goals Partially Reached  
3 = Mutual Agreement/Treatment Goals Not Reached  
4 = Client Withdrew: AWOL, AMA, Treatment Partially Completed  
5 = Client Withdrew: AWOL, AMA No Improvement  
6 = Client Died  
7 = Client Moved Out of Service Area  
8 = Client Discharged/Program Unilateral Decision  
9 = Client Incarcerated  
10 = Discharge/Administrative Reasons  
11 = Other

## **Service Entry Codes**

This document lists Standard InSyst codes for the Direct and Indirect Service Screens.

### **Service Location (CSI)**

1 = Office	9 = Inpatient	16 = Mobile Service
2 = Field	10 = Homeless Emerg Shelter	17 = Non Traditional Serv
3 = Phone	11 = Faith based/Church/Temple	18 = Other Community Loc
4 = Home	12 = Health Care/Primary Care	19 = Res Care / Children
5 = School	13 = Age Specific Comm Ctr	20 = Telehealth
6 = Satellite	14 = Client's Job Site	22 = Court
8 = Jail	15 = Res Care / Adult	

**EFF: 7/1/09 – ADD NEW SERVICE LOCATION CODE: 22-COURT**

**EFF: 7/21/06 – REMOVED SERVICE LOCATION CODE: 21-UNKNOWN  
CODE 21-UNKNOWN IS NOT M/CAL BILLABLED – ALL SERVICES BEGINNING JULY 2006.**

## Recipient (Indirect Services)

A Recipient Code can be a Reporting Unit number in your system or an Agency Code. You can use the generic codes listed here only when there is no mental health reporting unit or local agency code.

### Mental Health Recipient Codes

01 = Self	32 = Outpatient Clinic
02 = Family	33 = Private Mental Health Practice
03 = Friends	37 = Case Management
04 = Employer	38 = Homeless Program
05 = Other	40 = Medical Inpatient
06 = County Resident	41 = Medical Outpatient
10 = State Hospital (MH)	42 = Convalescent Hospital
11 = State Hospital (DD)	43 = Department Social Service
12 = Other Psychiatric Hospital	44 = Criminal Justice
13 = Psychiatric SNF/IMD	45 = Drug Abuse Program
14 = Alternative to Hospitalization	46 = Alcohol Abuse Program
15 = CRTS Program	47 = School/College
17 = Jail	48 = Vocational Rehabilitation Program
20 = Acute Day Treatment	49 = Veterans Administration
21 = Habilitative Day Tx	50 = Clergy/Religious Organization
30 = Emergency Psychiatric	51 = Other Human Service
31 = Suicide/Crisis	