

# Children's Advisory Committee Meeting

9:00 – 10:30 AM / Wednesday, November 4, 2009

ACVP / 333 Hegenberger Rd. #600, Oakland, CA 94621 / Monterey Room (6th Fl.)

## MINUTES

Members Present:

BOS:

Gail Steele

Children's Services Providers:

Dennis Romano, ACCMHA; Donna DeAngelis, LCC; Carol Singer, JFCS-EastBay; Ayahnakai Nalo, CHO; Sandra Simmons, STARS; Micheline Beam, BMH; Barbara Silver, Family Path; Shahnaz Mazandarani, AWB; David Theis, Ann Martin; Leslie Preston, La Clinica; Mike Thomas, La Cheim; Marian Meadows, City of Oakland, Visakha Som, FFYC; Omar Bocobo, Est Bay Community Recovery Project; David White, STARS; Malinda Patrick, CHO

BHCS Staff:

Carolyn Novosel, Shannon Banks, Tanya McCullom, Linda Hunt, Sandy Stier, Oliver Zee, Camille Peterson

Other:

ITEM	DISCUSSION	PLAN/ACTION
1. Introduction & Announcements	<p>1.) Cancellation of Consumer Perception Survey Data collection Period for November 2009.</p> <p>2.) Co-Occurring Steering Committee will be sending an e-mail out to the system to renew draft "Welcoming Policy" and address 4 questions.</p>	<ul style="list-style-type: none"> <li>Information only.</li> </ul>
2. Electronic Health Record Update: Oliver Zee, Camille Peterson, & Sandy Stier	<p>Oliver Zee &amp; Camille Peterson presented an overview of AC Behavioral Health Care Services activity around Electronic Health Record. The presentation focused on 3 major projects:</p> <ol style="list-style-type: none"> <li><b>Document Imaging</b></li> <li><b>Clinician's Gateway</b></li> <li><b>INSYST replacement</b></li> </ol> <p><b>Document Imaging</b></p> <ul style="list-style-type: none"> <li>Doc Imaging is a project in development at BHCS. BHCS will begin scanning paper client files into electronic format in 2010 (starting in the spring).</li> <li>It is our goal to have all clinical files stored electronic (no paper record).</li> <li>It will be required of our vendor/software that our document imaging system will work with any future electronic health record (EHR) application that we select.</li> </ul>	<ul style="list-style-type: none"> <li>Distribute handout.</li> </ul>

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Electronic Health Record Update: Sandy Stier (Cont)	<p><b>Clinician's Gateway</b></p> <ul style="list-style-type: none"> <li>• CG is an interim system that integrates (exchanges data) with INSYST.</li> <li>• CG allows us to write and store electronic progress notes and integrates the progress note with the INSYST billing module.</li> <li>• Clinician's Gateway is a web-based application utilizing electronic signatures.</li> <li>• Staff identification and password trigger the electronic signature.</li> <li>• Passwords change every 90 days as that is integral to HIPAA security clearance.</li> <li>• Clinician's Gateway allows increased ease of access, and information sharing among clinic staff.</li> <li>• We have rolled out Clinician's Gateway to Alameda County users, some CBO/FSP providers, and are starting a project in City of Berkeley.</li> <li>• CBO's can e-mail the IS Help Desk if they would like to investigate using CG.</li> </ul> <p><b><u>INSYST Replacement</u></b></p> <ul style="list-style-type: none"> <li>• BHCS is in the early stages of planning for a replacement to our current systems (primarily INSYST).</li> <li>• We are planning to procure a new Electronic Health Record (E.H.R.) system that will incorporate billing, charting, managed care and electronic health records that meets industry standards for data exchange.</li> <li>• There will be some opportunity for CBO's to participate and help with our planning process. We recognize that several providers have moved to paperless environments.</li> <li>• We are also engaged in a regional partnership with healthcare providers in Alameda County and Contra Costa County to establish consistent data standards as it applies to primary care and BHCS.</li> </ul>	

ITEM	DISCUSSION	PLAN/ACTION
3. Next meeting – <b>December 2, 2009</b> (9 -10:30 AM)	<b>Location: AC Vocational Program</b> <b>333 Hegenberger Rd., Suite 600</b> <b>Monterey Room</b>	