

**Alameda County Mental Health Board Minutes
December 11 2006 ♦ 12:00pm-2:00pm
Lakeside Plaza Building, 1401 Lakeside Dr. Room 1107
Oakland, CA 94612**

Meeting called to order @ 12:00pm by Chairperson Marsha McInnis

HOUSEKEEPING

Roll Call / Introduction of Guests

Mental Health Board Members:

Present: Deborrah Bremond, Karen Bridges, Rochelle Elias, Marsha McInnis, Sup. Gail Steele, Anthony Hare and Dr. Ron Tauber

Absent: Hal Zawacki

BHCS Staff: Barry Hall, Julie Fairless, Barbara Majak, Carolyn Novosel, Marye Thomas, M.D.

Public: Linda Smith (BMHC), Michael Diehl (BMHC), Lorenzo Kearney (Howie Harp Center), Lisa Books-Williams (Recreation Therapist), Jerome Attaway (Howie Harp Center)

ITEM	DISCUSSION	ACTION
<u>Approval of September 2006 MHB minutes</u>	No correction was made to the November 2006 MHB minutes.	Approval of November. 2006 minutes... All favor
<u>Correspondence</u>	Letter from Clerk, Board of Supervisors RE: Certificate of Appointment and Oath of Office of Jose Martin Reyes representing Supervisorial District 2.	
<u>Chair Report</u>	None	

ITEM	DISCUSSION	ACTION
<p><u>Presentation</u></p> <p><i>Vision and Goals for 2007 by Marsha McInnis and Ron Tauber</i></p>	<p><i>Marsha McInnis and Ron Tauber</i></p> <p><i>Recommendations for MHB priorities and tasks that were covered at the MHB 2006 Retreat on September 16th were passed out in the form of a handout. Marsha then covered each item on this list:</i></p> <p>1. Board Governance and Committee Structure</p> <ul style="list-style-type: none"> ○ <i>Review and agree on “standing committees”- It was suggested to check the bi-laws for the actual listed “standing committees”. Barry Hall looked up the bi-laws and they state that committees should be created as needed. It also states that the committees shall create an annual work plan. The Executive Committee is the mandate committee.</i> ○ <i>Create a process for appointing time limited, project oriented adhoc committees i.e. Front Door Project.</i> ○ <i>Monitor committee performance</i> ○ <i>Consider a succession plan to foster development of Board leadership</i> ○ <i>Review what it means to be a board member - There is an importance of a member knowing the background of the Mental Health Board</i> <p><i>(Marsha McInnis volunteered to coordinate a list of all the standing committees and their purpose/structure. ?????)</i></p> <p>2. Board Membership</p> <ul style="list-style-type: none"> ○ <i>Develop a matrix, which lists the key characteristics and skills to be considered in recruiting new members</i> ○ <i>Develop a plan for identifying prospective candidates</i> ○ <i>Meet with the BOS to suggest names that might be considered for appointment</i> ○ <i>Develop an orientation plan for new board members - A 2007 focus is to be able to bring people up to speed who are new. A way of doing this is to have a report of all the standing committees once a month.</i> ○ <i>Sup. Steele and Dr. Tauber expressed interest in reviewing applications</i> <p>3. Voice of the Community:</p> <ul style="list-style-type: none"> ○ <i>Define the incidents and complaints appropriate for board considerations.</i> ○ <i>Develop policies and procedures and following up on incidents brought up to the</i> 	

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	<p><i>board or committees.</i></p> <ul style="list-style-type: none"> ➤ Awards Program: <ul style="list-style-type: none"> ○ <i>Identify Key objectives to be achieved in the annual awards</i> ➤ Mental Health Services Act: <ul style="list-style-type: none"> ○ <i>Appoint a member to serve as a liaison</i> ○ <i>Propose a formal board role in MHSA</i> ➤ Stigma Education Program: <ul style="list-style-type: none"> ○ <i>Work with the Mental Health Association and others in planning educational programs to reduce stigma.</i> ➤ Housing: <ul style="list-style-type: none"> ○ <i>Propose board participation in the countywide multi-plan process</i> ➤ Criminal Justice/Mental Health <ul style="list-style-type: none"> ○ <i>Identify MHB goals for working with criminal justice agency. What does the MHB want to achieve?</i> <p>4. Relationship with BHCS</p> <ul style="list-style-type: none"> ○ <i>Work with BHCS Admin. on defining staff services needs</i> ○ <i>Develop guidelines for clarifying the relationship with BHCS</i> ○ <i>Suggest an annual set of priorities for review and consultation on critical issues.</i> 	
<p><u>Discussion Items</u> <i>Committee Annual Plans</i> <i>Orientation Manual</i></p>	<p><i>Tabled until the January meeting.</i></p> <p><i>Tabled until the January meeting.</i></p>	
<p><u>Action Items</u></p>	<p><i>None</i></p>	
<p><u>Director’s Report</u></p>	<p><i>Dr. Thomas passed out “Nominations for the Mental Health Services Act Ongoing Planning Council”, “Community Services and Supports Plan” Program Portfolio and MHSA RFP Timeline. The County has issued 6 RFPs. The RFP Timeline shows a list of all the RFPs out and their current status. The Detox and Sobering Station has a goal to divert those who do not have to be seen by a clinician in a hospital. Fire Departments and Police Departments are Detox and Sobering Station participants.</i></p>	
<p><u>Committee Chair Reports</u> <i>Adult Committee Report</i></p>	<p><i>This Committee meets the 3rd Monday of every month from 1pm – 2pm. Dr. Thomas reported on the status of the GPS monitoring system of inpatient treatments of inmates. The goal is to reduce the patient population in Santa Rita.</i></p>	

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<i>Awards Committee Report</i>	<i>Barry Hall did some research of what has been done in the past with regards to the Community Mental Health Awards.</i>	
<i>Children's Advisory Committee (CAC) Report</i>	<i>Report on Team Decision Making,. There was a discussion regarding Adolescent Crisis Recovery Center and the Juvenile Center redesign.</i>	
<i>Housing Committee Report</i>	<i>No report given.</i>	
<i>Public Awareness Committee (PAC) Report</i>	<i>To be able to pull off a really good conference in January it was suggested getting the CEOs involved. Suggestions for getting the word out for the Anti-Stigma Conference which will take place in May of 2007 were to possibly air messages on community access television channels to promote public awareness.</i>	
<u><i>Liaison Committee Report</i></u> <i>Criminal Justice Oversight Committee</i> <i>MHSA</i> <i>Berkeley Mental Health</i>	<i>Nothing to report.</i> <i>Deborrah Bridges gave a short report. See tape.</i> <i>MHSA issues have been the main highlights of recent meetings. The crackdown on Shattuck Ave., Telegraph Ave. and People's Park is resulting in and increase in Santa Rita inmates whereas most of these cases should be handled through Mental Health.</i>	
<u><i>Public Comments</i></u>	<i>Gerome Hathaway – 518 – 18th Street – provides meals, clothing, mailboxes, emergency services, etc... There is a concern with the main elevator being out of service and ask for any kind of help with getting this fixed. They are experiencing a great difficulty with teaching the classes with all the disruptions</i> <i>Lorenzo Kearney - Winter Shelter is releasing people at 5am. They feel this is too early and are working to get this daily release time extended. Mention of the Brother's Project (Training program for HIV / Substance Abuse awareness) Wanted to share his experience with this program. This program will take place again in 2007 and classes are held every other month.</i>	
<u><i>Board Comments</i></u>	<i>Ron Tauber made a comment with regards to Dr. Thomas and Barbara Majak. ??? see tape</i>	

*Meeting was adjourned @ 2:08PM
Minutes submitted by*