

**OAKLAND PROJECT CONNECT  
ADDENDUM TO RFP BID CONFERENCES FEB. 22, 2011**

---

This section includes points that may not have been sufficiently emphasized in either the Bidder's Conference or the RFP. Please note that the addendum is the final word of the County. After the addendum is issued BHCS will not respond to any more questions. BHCS asks that any staff or members of the Evaluation Panel not discuss this proposal with any potential Bidders outside of the Bidders Conferences.

**Clarifications**

- There is an additional tab will be added in the budget template on the website to include one-time start up costs.
- Historically community based non-profit organizations have been exempt from applying for a Small Local Emerging Business (SLEB) status. However, during the competitive process, SLEB's receive 5% preference points. Therefore, we encourage non-SLEB Bidders to take this into consideration.

**Important Dates:**

- Addendum posting date- Feb. 24, 2011 by close of business
- Bids Due- March 23, 2011 by 5 pm
- Please see the RFP Calendar of Events on page 11 of the RFP for more detailed information.

**ACBHCS Responses to Bidders' Questions**

**Q1: Is BHCS offering housing subsidies within this program budget?**

A1: MHSA funds can be used to provide individual housing subsidies only within programs organized as Full Service Partnerships (FSP). These FSP's carry many other requirements pertaining to client-staff ratios, crisis support services, and levels of case management. This RFP does not require development of an FSP program. Non-FSP programs can utilize MHSA funding for time-limited housing related costs as part of an outreach and engagement strategy. Any bid proposing an FSP strategy must stay within the \$380,000 of MHSA funds available and address all programmatic service requirements set forth in this RFP.

**Q2: What is the total budget for the program?**

A2: BHCS has not set a contract maximum for proposals. The maximum MHSA funding for the program is \$380,000 per year on an ongoing basis. BHCS is requiring proposals to include \$60,000 in anticipated MAA revenue. Other potential funding streams/revenue sources may be part of the proposal. Bidders may also propose one time start-up costs in addition to the \$380,000.

**Q3: Is there a minimum and/or a maximum amount for one-time costs?**

A3: See RFP page 3, paragraph 6 for answer.

**Q4: What is the expected revenue generation for Medi-Cal Administrative Activities (MAA)?**

A4: The bidder is expected to generate at least \$60,000 in MAA revenue.

**Q5: Can Bidder add FFP (Federal Financial Participation) to augment the program's budget?**

A5: Yes, but the MHSA funds may not exceed \$380,000 for ongoing costs.

**Q6: Can a Bidder propose a sub-contractor?**

A6: A Bidder may not sub-contract with an agency that provides clinical services and settles to cost with Medi-Cal. Otherwise, a Bidder may sub-contract for non-clinical services, such as outreach, however the primary contract will be between BHCS and the Awardee.

**Q7: Does BHCS expect the Bidder to use their own or a County database to track expenditures?**

A7: At a minimum, providers will be expected to utilize the County BHCS Information System (INSYST) for client registration, episode opening and system-wide information sharing.

**Q8: Which database does BHCS expect the Bidder to use to track outcomes?**

A8: This will depend on the nature of the proposed program and the capacity of any alternative data collection system to adequately report on desired outcomes.

**Q9: Will the Awardee be expected to enter data into INSYST?**

A9: See A7.

**Q10: What is the difference between the Executive Summary and the Transmittal Letter?**

A10: The Transmittal Letter is generally shorter than the Executive Summary, but may contain the same content.