

Teleconference Locations Below:
MHAB Private Residence: 850 Hearst Ave., Apt. 1, Berkeley, CA

AGENDA

Mental Health Advisory Board

Executive Committee

Room 200A, 1000 San Leandro Blvd., San Leandro

February 13, 2020, 3:30 PM-5:00 PM

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|---------|------|--|
| 3:30 pm | I. | Roll Call |
| 3:30 pm | II. | ACBH Director's Update |
| 3:45 pm | III. | Staff Update |
| | | A. New Templates - Minutes/Agendas |
| | | B. Strategy Session - Documentation and synthesis update |
| | | C. Mailbox & Communication |
| | | D. Additional Updates |
| 4:05 pm | IV. | Discussion Items |
| | | A. Approved vs. Unapproved absences - Protocol and documentation |
| | | B. Business cards - Discussion about communications/shared mailbox and phone |
| | | C. Annual Banquet update and plan moving forward |
| | | D. Data Notebook - Most efficient way to finalize approval |
| | | E. Presentation ideas based on strategy session |
| | | F. Other |
| 5:00 pm | V. | Adjourn |