



Alameda County  
Mental Health Advisory Board

**Executive Committee UNAPPROVED Minutes**  
**Thursday, September 10, 2020 ♦ 3:30 PM – 5:00 PM**  
**2000 Embarcadero Cove, Suite 400, Oakland**

**Teleconference Meeting**

<b>Committee Members:</b>	<input checked="" type="checkbox"/> <b>Lee Davis</b> ( <i>Chair, District 5</i> ); <input type="checkbox"/> <b>L.D. Louis</b> ( <i>Vice-Chair, District 4</i> ); <input type="checkbox"/> <b>Brian Bloom</b> ( <i>District 4</i> ); <input checked="" type="checkbox"/> <b>Juliet Leftwich</b> ( <i>District 5</i> ); <input checked="" type="checkbox"/> <b>Marsha McInnis</b> ( <i>District 1</i> )
<b>ACBH Staff:</b>	<input checked="" type="checkbox"/> <b>Karyn Tribble</b> ( <i>ACBH Director</i> ); <input checked="" type="checkbox"/> <b>Kristin Boer</b> ( <i>Administrative Liaison</i> ); <input checked="" type="checkbox"/> <b>Angelica Gums</b> ( <i>Secretary II</i> ); <input checked="" type="checkbox"/> <b>Asia Jenkins</b> ( <i>Secretary II</i> )

Meeting called to order @ 3:30 PM by **Chair Lee Davis**.

ITEM	DISCUSSION	DECISION/ACTION
<b>Roll Call</b>	Roll Call completed.	
<b>Emergency Action</b>	None.	
<b>Approval of Minutes</b>	August minutes approved with amendments.	
<b>Future ACBH BOS Agenda Items (Subcommittees &amp; BOS entire body)</b>	<ul style="list-style-type: none"> <li>Agenda often not finalized much in advance.</li> <li>Finance may be able to provide list, or Clerk of the Board.</li> </ul>	A. ACBH will request that staff are added staff to Clerk of Board distribution list
<b>Discussion Items</b>	<p>A. Logistics of September 21, 2020 meeting discussed. Tight time schedule. Agenda drafted. Recommendations to BOS in progress.</p> <p>B. Future Agenda Items for MHAB</p> <ul style="list-style-type: none"> <li>October Meeting Ideas - BOS Public Safety Meeting &amp; Bylaws (possibly incorporate bylaws discussion in annual meeting?), Data or Data driven MH services presentation. Julie would like some basic "MH 101" information</li> </ul> <p>C. Holiday Schedule planning (December meeting is Monday 12/21 and January &amp; February meetings fall on MLK &amp; President's day)</p> <ul style="list-style-type: none"> <li>Discuss at October Meeting. Retreat could replace February meeting, possibly take December off and reschedule January.</li> </ul>	<p>A. ACBH staff to send notice to full board regarding extended time period and that quorum is needed. Recommendations will be sent to Board for review in advance of meeting.</p> <p>B. Lee to provide list of basic questions re: data presentation to forward to Imo. ACBH can provide some "MH 101" information for Julie.</p>

Contact the Mental Health Advisory Board at [ACBH.MHBCcommunications@acgov.org](mailto:ACBH.MHBCcommunications@acgov.org)



Alameda County  
Board of Supervisors

**Alameda County** ac bh  
**Behavioral Health Care Services**  
MENTAL HEALTH & SUBSTANCE USE SERVICES

ITEM	DISCUSSION	DECISION/ACTION
	D. Retreat Planning <ul style="list-style-type: none"> <li>• Lots of good ideas shared in 2020</li> <li>• Will likely be virtual</li> <li>• Could incorporate some awards/recognition</li> </ul>	C. Add to October agenda D. ACBH staff to send 2020 retreat documents to Executive Board members
<b>MHAB Staff Report</b>	A. Annual Banquet – will tentatively reschedule for May 2021(may be virtual or combination of virtual and in-person) B. New Template – approved pending adjustment of size of ACBH logo at bottom C. Website - Update & Accessibility <ul style="list-style-type: none"> <li>a. Updating the County MHAB website – BOS will vacate Lynna Do seat</li> <li>b. Minutes on the ACBH MHAB website – up to date</li> </ul> D. Dr. Tribble – would like future opportunity to discuss Health Equity Officer position and receive feedback from board	A. Will contact venue to tentatively reschedule for May 2021 B. New template approved – will update minutes and letterhead as well for review/approval C. Follow up re: vacate seat of Lynna Do (county website) D. Add to October agenda (allow 1 hour for Director’s Report)
<b>Adjournment</b>	Adjourned at 5:00 PM	

Minutes submitted by K. Boer