

**Alameda County Mental Health Advisory Board
Executive Committee **APPROVED** Minutes
Thursday, April 9, 2020
3:30 PM – 5:00 PM ♦ Creekside Room, 500 Davis, San Leandro, CA**

Meeting called to order at 3:30 PM by: Chair Lee Davis

Roll Call/Introduction of Guests

Executive Committee Members: Lee Davis (Chair, District 5); L.D. Louis (Vice Chair, District 4); Brian Bloom (District 4); Juliet Leftwich (District 5); Marsha McInnis (District 1)

Present: (virtual meeting) Lee Davis; L.D. Louis; Juliet Leftwich; Marsha McInnis, Karyn Tribble (ACBH Director)

Unexcused Absences:

ACBH Staff: Kristin Boer (Administrative Liaison)

ITEM	DISCUSSION	ACTION
Roll Call / Introductions	Roll Call completed.	
Emergency Action	None	
Approval of Minutes	Minutes approved.	
Correspondence	N/A	
Discussion Items	<ul style="list-style-type: none"> A. Logistics around virtual meeting – May meetings will be forum for MHSA feedback. Chair Davis stated the value of breakout sessions and that it would be a loss not to have that opportunity B. Create April meeting agenda and discuss MSHA input component – Plan to move Amber House presentation to June. Also, bylaws discussion and vote. Suggestion to vote item by item. May have greater participation with electronic format. Will add COVID response update for April Meeting Agenda and Org. Chart/memo (Dr. Tribble to present). Inquiry of Annual Report Group – where are we? Annual Report lives in Exec. - will try to get done in June. C. Website - see below D. Banquet - postponed 	<ul style="list-style-type: none"> A. Look into options for virtual breakout sessions or to provide feedback on questionnaire. B. Need to update bylaws memo. Will ask members to read in advance. Request County Counsel attendance. Will send questions in advance.
Staff Update	<ul style="list-style-type: none"> A. Business Cards – On hold until a later date B. Mental Health Summit – Postponed 	

ITEM	DISCUSSION	ACTION
	C. Annual Banquet Update - Postponed D. Website - Update & Accessibility	D. ACBH staff will work with IS on some updates until larger upgrade can be accomplished.
Public Comments	None	

Adjourned 5:00 PM

Minutes submitted by K. Boer