



ALCOHOL, DRUG & MENTAL HEALTH SERVICES  
DON KINGDON, PHD, INTERIM DIRECTOR

Network Office  
1900 Embarcadero Cove, Suite 205  
Oakland, California 94606  
510. 567.8296

**ALAMEDA COUNTY BEHAVIORAL HEALTH CARE SERVICES (BHCS)  
REQUEST FOR INTEREST (RFI) 17-05R  
SPECIFICATIONS, TERMS & CONDITIONS  
For  
EAST OAKLAND CRISIS RESIDENTIAL TREATMENT FACILITY**

**Any Request for Proposal (RFP) issued as a result of this RFI will be issued electronically via e-mail. Please immediately update the County Contact noted below of any e-mail address changes. This RFI and any RFP issued as a result of this RFI will be posted on the General Services Agency Current Contracting Opportunities website and at the BHCS website located at:**

**[http://www.acgov.org/gsa\\_app/gsa/purchasing/bid\\_content/contractopportunities.jsp](http://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp)  
<http://www.acbhcs.org/Docs/docs.htm#RFP>.**

**Please visit either websites for further information regarding this project, or contact the person listed below.**

To vendors registered or certified in the Small Local Emerging Business vendor database: Please maintain correct and accurate e-mail address information to ensure receipt of future RFIs.

**RFI RESPONSE DUE  
by 2:00 pm on Friday, May 5, 2017  
to RFI 17-05 c/o Rachel Garcia  
1900 Embarcadero Cove Suite 205  
Oakland, CA 94606  
Contact: Rachel Garcia  
Email: [Rachel.Garcia2@acgov.org](mailto:Rachel.Garcia2@acgov.org) Phone: 510.383.1744**

**A. INTENT**

The intent of this Request for Interest (RFI) is to search for qualified Bidders to provide crisis residential treatment (CRT) services for adults over the age of 18, in Alameda County. A qualified Bidder will be able to meet operational standards of Medi-Cal and California Community Care Licensing, meet all requirements for claiming of appropriate Medi-Cal reimbursement, and meet operational, organizational and financial standards for contracting with Alameda County for specialty mental health services.

Alameda County Behavioral Health Care Services (hereafter BHCS or County) subsequently intends to release a Request for Proposal (RFP) and award a one-year contract (with option to renew) to the Bidder selected as the most responsible bidder whose response conforms to the RFP and meets the County's requirements.

The County of Alameda does not guarantee that a subsequent RFP will be issued. Should an RFP be issued, the terms and conditions described in this RFI are not guaranteed to remain exactly the same.

BHCS intends to enter into a contract for CRT services for twelve to sixteen beds in each facility at competitive rates. The current Medi-Cal maximum allowance for adult crisis residential is \$380.78 per day.

**B. SCOPE**

Senate Bill (SB) 82, under the management of the California Health Facilities Finance Agency (CHFFA), has awarded Alameda County two grants to support capital improvement and start-up costs for the creation of additional crisis capacity for adults.

BHCS intends to develop regional psychiatric crisis services capacity across Alameda County to provide CRT services in a high need area. This program will provide crisis services in a homelike atmosphere, emphasizing supports for consumers' quick and successful return to the community and a reduced reliance on institutional acute-care facilities.

The initial CHFFA grant is supporting a crisis residential program in North County that is already underway. This RFI is directed toward the implementation of a second grant for the development of a CRT program in East Oakland<sup>1</sup>. For-profit corporations cannot receive the grant funds directly. CHFFA funds cannot be used to purchase or improve property owned by a for-profit organization even if the funds were given to the County first. Though the grant allows a for-profit organization to provide services on a County-owned property, it is BHCS' intent that the East Oakland CRT facility be owned or leased and operated by a non-profit organization or public agency. Please refer to the CHHFA FAQ<sup>2</sup> on page 6 for more

---

<sup>1</sup> For the purpose of this RFP, East Oakland refers to areas in zip code 94605, 94621 and 94603 between 60<sup>th</sup> and 105<sup>th</sup> avenues in Oakland.

<sup>2</sup> CHFFA FAQ: <http://www.treasurer.ca.gov/chffa/imhwa/faq.pdf>

information. BHCS expects the CRT to provide 4,124 residential days to 246 unduplicated clients.

Individuals in the Oakland area make up the majority of acute psychiatric utilizers in Alameda County. Based on John George's Psychiatric Emergency Services (PES) and Inpatient (IP) admission data in InSyst (BHCS' electronic data system), over 40 percent of those admitted in PES and IP were Oakland residents in 2015 and 2016. Of those, individuals in the East Oakland area make up a significant portion of PES and IP utilizers demonstrating a great need for services in this specific area in addition to the North County facility.

The grant is time limited and includes funding for capital improvements, furnishings and technology, and program start-up costs for three months only. Funding for ongoing costs of the program will be determined in a separate process. Program implementation must conform to the specific services and target population described in the SB 82 grant application submitted by Alameda County and as awarded by CHFFA. Copies are available upon request.

A qualified Bidder shall have a facility in the targeted area with sufficient space for crisis residential beds for adults. A qualified provider must be able to demonstrate current or achievable adequacy of the facility and the ability to meet all applicable zoning, conditional use permit, and health and safety codes.

BHCS is seeking to procure the following:

1. Appropriate facilities to house sixteen crisis residential beds in East Oakland. Grant funds are available for cost-effective, necessary improvements to facilities.
2. Delivery of best-practice crisis residential treatment services able to satisfy all licensing, organizational and financial requirements.

### **C. BIDDER QUALIFICATION CRITERIA**

Bidder minimum qualification criteria include, but are not limited, to the following:

1. Bidder must have a private nonprofit corporation or public agency status in order to be designated by the County to utilize grant funds for construction or renovation that is in compliance with the CHFFA funding requirements;
2. Bidder shall have demonstrated experience providing certified and licensed crisis residential services to adults in the State of California;
3. Bidder shall possess property in the targeted area with necessary permits that meet all zoning, licensing, and condition use permit requirements necessary to perform services as specified under this RFI;
4. Bidder shall have demonstrated capacity to receive and manage grant funds;
5. Bidder shall have demonstrated capacity to manage construction projects; and
6. Bidder must be able to provide references as requested by the County.

**D. COUNTY PROVISIONS**

1. [Small Local Emerging Business Program](#): The County is vitally interested in promoting the growth of small and emerging local businesses by means of increasing the participation of these businesses in the County's purchase of goods and services.

As a result of the County's commitment to advance the economic opportunities of these businesses, Bidders must meet the County's SLEB requirements in order to be considered for the contract award. These requirements can be found online at:

<http://acgov.org/auditor/sleb/overview.htm>

For purposes of this proposal, applicable industries include, but are not limited to, the following North American Industry Classification System (NAICS) Code: 623220.

A small business is defined by the [United States Small Business Administration](#) (SBA) as having no more than the number of employees or average annual gross receipts over the last three (3) years required per SBA standards based on the small business's appropriate NAICS code.

An emerging business is defined by the County as having either annual gross receipts of less than one-half (1/2) that of a small business OR having less than one-half (1/2) the number of employees AND that has been in business less than five (5) years.

2. [First Source Program](#): Information regarding the County's First Source Program can be found online at:  
<http://acgov.org/auditor/sleb/sourceprogram.htm>.

**E. COUNTY CONTACTS**

Questions regarding this RFI must be submitted in writing, preferably via email, to:

Rachel Garcia  
1900 Embarcadero Cove, Suite 205  
Oakland, CA 94606  
Email: [Rachel.Garcia2@acgov.org](mailto:Rachel.Garcia2@acgov.org)

**F. ESTIMATED CALENDAR OF EVENTS**

Event	Date/Location
Request for Interest (RFI) Issued	Friday, April 21, 2017
<b>RFI Response Due</b>	<b>Friday, May 5, 2017 by 2:00 pm</b>
Request for Proposal (RFP) Issued	June 2017

Event	Date/Location
RFP Response Due	August 2017
Award Date	September 2017
Contract Start Date	November 1, 2017


**Note:** Dates indicated are approximate.

### **G. REQUEST FOR INTEREST RESPONSE FORMAT**

Alameda County BHCS intends to issue an RFP in order to establish a contract for the above-referenced service in the near future.

1. Bidders that meet the Qualification Criteria and are interested in being included on the Bidder list to receive any subsequent bid documents (if issued), should send an RFI Response using the Fillable Forms Template by **2:00 p.m. on, Friday May 5, 2017.**

Using the Fillable Forms Template, submit in writing how your organization meets the following requirements:

- a. Experience
    - (1) State your organization's experience in providing licensed crisis residential services described above to the priority population, including program location, and
    - (2) Provide an example of a grant you received for a construction project and how you manage both the funds and the project.
  - b. Facilities - Describe the facilities for housing these services, including:
    - (1) Condition,
    - (2) Capacity,
    - (3) Location, and
    - (4) Plan for obtaining site control if proposed facilities are not currently owned.
2. In addition, the County encourages any new bidders that are local to Alameda County to register and be added to the County SLEB database. More information on how to register can be found on the County's website at: <http://acgov.org/auditor/sleb/newvendor.htm>.
  3. Both local and non-local can subscribe to any or all Contracting Opportunities Categories and/or Calendar of Events for automatic updates. Subscribers will receive an e-mail announcing when the latest information has been updated on our website. More information on how to  **Subscribe** can be found on the County's website at: <http://acgov.org/gsa/purchasing/esubscribe.htm>.