



ALCOHOL, DRUG & MENTAL HEALTH SERVICES  
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**COUNTY OF ALAMEDA BEHAVIORAL HEALTH CARE SERVICES (BHCS)  
ADDENDUM NO. 1  
TO  
RFP NO. 16-03: OLDER ADULT LGBTIQQ2S PEER SUPPORT PROGRAM**

**Specification Clarification/ Modification and Recap of the Networking/ Bidder’s Conferences held on  
Wednesday June 22 and Thursday June 23, 2016**

**NOTICE TO BIDDERS**

This county of Alameda, BHCS RFP Addendum has been electronically issued to potential bidders via e-mail. E-mail addresses used are those in the county’s small local emerging business (SLEB) vendor database or from other sources. If you have registered or are certified as a SLEB please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB vendor database. This RFP Addendum will also be posted on the BHCS website located at <http://www.acbhcs.org/Docs/docs.htm#Procurement> and the General Services Agency (GSA) contracting opportunities website located at [https://www.acgov.org/gsa\\_app/gsa/purchasing/bid\\_content/contractopportunities.jsp](https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp)

This document includes points that may not have been sufficiently emphasized in either the Bidders’ Conferences or the Request for Proposals (RFP). **The Addendum is the final word and response from the County.**

Changes are noted in **yellow highlight and bold** while deletions are noted in ~~strikethrough~~.

**CLARIFICATIONS & CORRECTIONS/CHANGES THAT PERTAIN TO...**

**I. RFP**

- Section I. A. Intent on page 3: Text from the following sentence has been removed: It is the intent of these specifications, terms, and conditions for Alameda County Behavioral Health Care Services (hereafter BHCS or County) to seek proposals for the provision of services to Lesbian, Gay, Bisexual, Transgender, Intersex, Queer, Questioning and Two Spirit (LGBTIQQ2S) older adults with serious mental illness (SMI) age 60 and over, in ~~North and Central~~ Alameda County by Peer Specialists.
- Section I. 1. Specific Requirements on page 5:
  - The following text has been removed: ~~For any proposed clinical service:~~
    - ~~A quality assurance infrastructure to oversee compliance with Medi-Cal regulations;~~
    - ~~Sufficient clinical supervision to ensure compliance with Medi-Cal documentation requirements and the quality of care to clients;~~
- Section I. 2. 3. Planned Staffing and Organizational Infrastructure on page 7:
  - The following text has been removed: ~~Sufficient quality assurance to ensure compliance to Medi-Cal documentation standards for any proposed clinical service.~~
- Table 1. Section 4.c. page 15:
  - The following text has been removed: ~~c. Have experience providing services to LGBTIQQ2S OA and/or have interest in expanding current OA services to also serve LGBTIQQ2S OA. If the latter, explain.~~

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- Table 3. Section 4.c. Page 22:
  - ◊ The following text has been removed: ~~**c. Experience providing services to LGBTIQQ2S OA and/or interested in expanding current OA services to also serve LGBTIQQ2S OA.**~~ Reviewed to determine whether the Bidder had demonstrated that they meet Bidder Minimum Qualification.
  
- B. Calendar of Events on page 10

Event	Date/Location
Request for Proposals (RFP) Issued	Tuesday June 14, 2016
Bidder's Written Questions Due	By 5:00 pm on the day of 2 <sup>nd</sup> Bidder's Conference – BHCS strongly encourages Bidders to submit written questions earlier.
1 <sup>st</sup> Bidders' Conference	Wednesday June 22, 2016 2:00 pm – 3:30 pm 1900 Embarcadero Cove, Suite 205, Oakland Wildcat Canyon Room
2 <sup>nd</sup> Bidders' Conference	Thursday June 23, 2016 2:00 pm - 3:30 pm 39155 Liberty St, Fremont Fremont Family Resource Center Pacific Room, H800
Addendum Issued	Thursday June 30
<b>Proposals Due</b>	<b>Wednesday July 27, 2016 by 2:00 PM</b>
<b>Review/Evaluation Period</b>	<b>August 1, 2016 – August 25, 2016</b>
<b>Oral Interviews (as needed)</b>	<b>August 25, 2016</b>
<b>Award Recommendation Letters Issued</b>	<b>September 1, 2016</b>
Board Agenda Date	November 2016
Contract Start Date	January 1, 2017

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**BIDDERS QUESTIONS**

Q1) Please confirm that all clients served for the Peer Support RFP have to reside in North and Central Alameda County?

**A1) The RFP has been modified to include all of Alameda County. Services are not specific to certain areas of Alameda County.**

Q2) Are grant services available to individuals in all of Alameda County?

**A2) Yes, services are available to individuals in all of Alameda County.**

Q3) Are there any requirements for Peer Support Supervision?

**A3) Per page 6, section 3 – the RFP requires 2.0 FTE for the Peer Support staff. Peer Support Supervision is required and Bidders shall propose their supervision structure in their bid.**

Q4) Define startup costs. Are startup costs allowed?

**A4) Startup costs are not allowed to be allocated to the budget. Startup costs are considered costs incurred prior to the start of the contract period. Per the updated Calendar of events, contract is proposed to start January 1, 2017.**

Q5) Is there a Peer Support staff salary requirement and is there a minimum as there can be an adverse consequence to Peer benefits?

**A5) There is no specific requirement regarding Peer Support staff salary. However, bidders will propose their staffing structure that will meet the program staffing requirements per page 6.**

Q6) Per page 7, is the 40 clients caseload per FTE or contract?

**A6) The 40 client caseload applies to the contract as a whole. Contractor is expected to serve at least 40 different clients at any given time.**

Q7) If this program works with our clinic services, should we include all staff providing services on the clinical piece in the program budget?

**A7) Yes, Bidders shall include existing service team staff in their budget. Bidders will explain in their proposal how Peer Support staff will be incorporated in their existing service team structure.**

Q8) Are subcontracts allowed?

**A8) BHCS does not accept subcontractors in proposals for clinical services where the subcontractor settles to cost through the Medi-Cal settlement process. Subcontracts are allowed for collaborating to provide services county-wide.**

Q9) Am I correct in assuming, sites do not need to set up satellite sites throughout the County?

**A9) BHCS expects bids are submitted that can deliver the services throughout the County in ways that seem fit.**

Q10) Is there an expectation around navigation issues for clients throughout the County?

**A10) Per page the Scope on page 4, Contractor will provide transportation assistance to and from appointments as needed. Bidders will propose their plans for identifying transportation options and assisting clients in getting to and from their appointments.**

Q11) On page 7, please define WRAP.

**A11) Per Glossary on page 34, reference WRAP definition. WRAP is defined model, Bidders can utilize in service delivery.**

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Q12) Is there are plan to transition to Medi-Cal reimbursement for Peer services when available?

**A12) AC BHCS will develop to transition plan if and when more information is available as appropriate.**

Q13) During the 2006 process, funds were intended to support Peer Support services for the Older Adult population, how did services become focused on LGBTIQQ2S?

**A13) Please refer to the Background section, pages 3 and 4.**

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**BIDDERS CONFERENCES**

The following participants attended the Bidders Conferences:

<b>Organization Name</b>	<b>Representative</b>	<b>Contact Information</b>
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